

ATALIAN Global Services Turkey
Preveze Sokak No:9
Küçükyalı, 34854
Maltepe İstanbul
T: +90 216 366 1616
F: +90 216 481 81 37
info.tr@atalianworld.com
www.atalian.com.tr

**ATALIAN ENTEGRE TESİS YÖNETİMİ HİZMETLERİ A.Ş (ATALIAN)
LAW ON THE PROTECTION OF PERSONAL DATA
APPLICATION FORM**

GENERAL REMARKS

Pursuant to Paragraph 1, Article 13 of Law No. 6698 on KVK, in order to exercise your rights in question, you may communicate your request containing your explanations regarding the right you wish to exercise from among the rights specified in Article 11 of the KVK Law along with the necessary information to evidence your identity by completing this form and sending a signed copy of the form;

1. to the address “Aydınevler Mh. Preveze Sokak No: 9/1 Maltepe/İstanbul” via notary public, registered mail or by hand in person,
2. After completing the information on this form, scanning the form and sending it to the address info.tr@atalianworld.com via electronic mail.

The note “**Information Request within the Scope of the Law on Protection of Personal Data**” must be written on the envelope used to send the form, or in the subject of the electronic mail. Pursuant to Paragraph 2, Article 13 of the KVK Law, your applications filed with us shall be answered within thirty (30) days following our receipt thereof, based on the nature of your request. Pursuant to the provisions of Article 13 of the applicable KVK Law, our answers shall be communicated to you in writing and/or electronically

1. Applicant Contact Information:

Name	:
Surname	:
Turkish Identity Number	:
Telephone Number	:
Electronic Mail Address	:
Address	:

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2. Please briefly identify your Relationship with our Company or its subsidiaries **(such as client, business partner, candidate employee, former employee, third party company employee, supplier, shareholder etc.)**

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3. Please identify in detail your request within the scope of the Law on Protection of Personal Data, and its grounds:

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4. Please choose the method by which our response to your application shall be communicated:

- Sent to my address.
- Sent to my e-mail address. (We will promptly respond to you if you choose the e-mail option.)
- Delivered by hand. (The original copy of the notarised power of attorney and/or letter of authorization must be submitted in the case of delivery by proxy.)

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This application form was issued for the purpose of identifying your relationship with our Company and, if any, fully identifying your personal data processed by our Company in order to respond to your application in an accurate manner and within the legal period. Our Company reserves the right to request additional documents and information to determine the identify and authorization in order to eliminate any legal risks that may arise from data sharing in an unlawful and unjust manner, and especially to ensure the security of your personal data. In the case that the information related to your request specified on the form prove to be inaccurate and obsolete, or in the event of an unauthorized application, our Company shall not be held liable for any requests based on such inaccurate information or unauthorized application.

Applicant (Personal Data Owner)

Name and Surname:

Turkish Identity No. :

Application Date :

Signature :